

**2019 REPORT SUMMARY**

**ELA Edinburgh**

**23<sup>rd</sup> August 2019**

**Report Section A**

**Organisation Profile**

**Title Details**

Organisation name	ELA-Edinburgh
Parent company	ELA Group Ltd
Owner(s)	Olga Hutchins
Principal	Olga Hutchins
Organisation type	Limited Company
Company reference no.	SC533587
Tier 4 licence no.	VDF5MK2U4
Date provider established	2006

**Contact Details**

Web	elacademy.co.uk
Email	info@elacademy.co.uk
Telephone	0131 6220738
Registered office address	71, George Street, Edinburgh EH2 3EE

**Accreditation Details**

Date first accredited	3-4 August 2017
Date of last inspection	19-20 July 2018
Date of current accreditation visit	23 August 2019
Date of current report publication	19 September 2019
Date of next inspection	TBC

**Provision Type (in year of inspection)**

Type of provision	<input checked="" type="checkbox"/> Single centre	<input checked="" type="checkbox"/> Year round	<input checked="" type="checkbox"/> Under 18
	<input type="checkbox"/> Multi centre	<input type="checkbox"/> Seasonal	<input checked="" type="checkbox"/> Over 18
	<input type="checkbox"/> Home tuition		
Number of teachers	2	teaching 10 hours or less per week	
	4	teaching 11 – 20 hours per week	
	3	teaching more than 20 hours per week	
Number of support staff	5		

Types of accommodation provided	<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Student house	<input type="checkbox"/> None offered
	<input checked="" type="checkbox"/> Homestay	<input checked="" type="checkbox"/> Hotel or similar	
Locations visited during this inspection	71, George Street, Edinburgh		
Other locations offering courses under accreditation	N/A		

### Statement for Publication

ELA-Edinburgh continues to offer a wide range of courses in a small, but attractive, facility in central Edinburgh. Since inspection in August 2017, ELA has made significant progress in the areas of welfare policy and training.

Changes in academic management have created a number of challenges in recent months but the school has managed to recruit a well-experienced team that is able to innovate and enhance the current courses and systems.

Improvements in first aid, fire safety and risk assessments since the last inspection are noted. Key responsibilities are organised and held on file. Employment documentation for the current staff is complete. Staff systems are also in place.

Administration is good and students are well supported with both academic advice and information on local services, events and places of interest. Student feedback demonstrates a high level of satisfaction with courses and with the service they receive.

### Summary of Assessment Sections

Corporate Responsibility	<b>Met</b>
Management and Administration	<b>Met</b>
Academic Management	<b>Met</b>
Classroom Management & Teaching Materials	<b>Met</b>
Welfare	<b>Met</b>
Junior Safeguarding	<b>Met</b>

### Points of Exceptional Quality

No	Detail
1	The level of teaching absence cover is considered very good practice

### Recommendation on Accreditation

The recommendation of the inspector is to award accreditation for a further four years.

**The Accreditation Body for Language Services Ltd**  
 Company registration number 5824441  
 ICO registration reference ZA051111